

Mount Gretna Borough

Minutes

January 8, 2024

William Kleinfelter, President, called the meeting of the Mount Gretna Borough Council to order at 6:00 PM. The meeting was held in the Mount Gretna Fire Hall.

**Council Members and Staff present:**

William Kleinfelter, President	Michael Bell
Robert Eynon	Allan Feldman
Deborah Simpson	
Joseph Shay, Mayor	Keith Kilgore, Solicitor
William Care, Public Works Director/Code Enforcement Officer	
Linda Bell, Secretary/Treasurer	

**Council Members Absent:** NONE

**Also, Present:**

Officer Erik Itzen, for police report only  
Regina Koontz, 216 Lancaster Avenue  
Julie Bucher, 415 Yale Avenue  
Thomas Cook, 401 Lancaster Avenue  
Marilyn Mamon, 401 Lancaster Avenue

**POLICE REPORT:** Officer Itzen, Cornwall Borough Police Department, read the December police report. A copy of the report is attached and heretofore made part of the minutes.

**Public Comment:** NONE

**Agenda:**

Michael Bell made a motion to accept the agenda as printed. Allan Feldman seconded the motion. All were in favor.

**Minutes, Financial Report and Invoices List:**

Minutes: Deborah Simpson made a motion to accept the December meeting minutes as presented. Robert Eynon seconded the motion. All were in favor.

Reorganization Meeting Minutes: Allan Feldman made a motion to accept the Reorganization meeting minutes as presented. Robert Eynon seconded the motion. All were in favor.

Financial Report and Invoice List: Robert Eynon made a motion, seconded by Allan Feldman, to accept the financial Report and invoice listing as presented.

**COMMUNICATIONS:**

Greater Lebanon Refuse Authority  
Resolutions

Lebanon County Controller

Meeting minutes available on website - [www.goglra.org](http://www.goglra.org)  
North Cornwall, South Lebanon and North Lebanon  
Townships appointing member to Tax Collection Bureau  
Copy of audit report of District Office

**COMMITTEE REPORTS**

**MAYOR:** Mayor Joseph Shay preformed two weddings last month.

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**MOUNT GRETNA FIRE COMPANY:** The December Fire Company report was read by Mayor Shay. A copy was emailed to Council members prior to the meeting and is attached and heretofore made part of the minutes.

**SOLICITOR:** Solicitor Kilgore presented the Foundation's application, prepared by HRG Engineering, for construct of a crosswalk over route #117 connecting the proposed parking area with Mount Gretna Borough. Michael Bell made a motion to approve the application, seconded by Robert Eynon. All were in favor.

**ROADS AND STREETS:** Mr. Care gave the following report:

**Snow Removal:** The predicted weekend snow storm is for several inches of snow. All equipment is working well.

**Street Paving:** We are planning on paving this summer or fall.

**Speed Bump:** Per comment by Tom Cook, resident of 401 Lancaster Avenue, requesting that Borough Council considered installing speed bumps/restrictors on Lancaster and Lehigh Avenues, Council discussed the issue of restricting speed on Borough streets. Mr. Care expressed concern that speed bumps can be detrimental to snow removal equipment.

Council requested that Mr. Care secure estimates for the installation of a speed bump.

**CODE ENFORCEMENT:**

**102 Muhlenberg Avenue:** The property located at 102 Muhlenberg Avenue was inspected by ABI. However, a building permit was never submitted. A building permit is required; therefore, a permit application must be submitted. An application was emailed to the property owner but there has been no response as of this date. A reminder of the requirements was sent today. If no response, a notice of violation will be sent.

**VARIANCE REQUESTS:** NONE

**LIAISONS:**

**Pennsylvania Chautauqua:** Allan Feldman stated that the PA Chautauqua will meeting on Wednesday evening. Capital projects to be considered are the replacement of the Hall of Philosophy porch, construction of a ramp to the Lodge. The Rules & Regulations and Land Conservation Committees continue with their projects and proposals.

**Mount Gretna Authority:**

**Water Main Replacement:** Mr. Care reported that connections to the houses on the new water main on Princeton Avenue will be done as soon as possible in the Spring.

**OLD BUSINEES**

**Short-Term Rental Licenses:** Allan Feldman made a motion to approve the 2024 short term rental license for 417 Yale Avenue. Deborah Simpson seconded the motion. All were in favor.

Allan Feldman proposed that a listing of all rental licenses be given to Chautauqua Stockholders. The board

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agreed that this was a good idea.

**NEW BUSINESS**

NONE

**ADJOURNMENT**

Per motion made by Allan Feldman and seconded by Robert Eynon the meeting was unanimously adjourned at  
6:43 PM

Respectfully Submitted,

Linda A. Bell  
Secretary/Treasurer  
Mount Gretna Borough Council