

Mount Gretna Borough
Minutes
May 13, 2024

William Kleinfelter, President, called the meeting of the Mount Gretna Borough Council to order at 6:00 PM. The meeting was held in the Hall of Philosophy.

Council Members and Staff present:

William Kleinfelter, President	Michael Bell
Robert Eynon	Allan Feldman
Deborah Simpson	Keith Kilgore, Solicitor
William Care, Public Works Director/Code Enforcement Officer	
Linda Bell, Secretary/Treasurer	

Council Members Absent: Joseph Shay, Mayor

Also, Present:

Officer Conklin, for police report only
Julie Bucher, 415 Yale Avenue

POLICE REPORT: Officer Conklin, Cornwall Borough Police Department, read the April police report. A copy of the report is attached and heretofore made part of the minutes.

Public Comment: NONE

Agenda:

Michael Bell made a motion to accept the agenda as printed, seconded by Deborah Simpson. All were in favor.

Minutes, Financial Report, and Invoices List:

Meeting Minutes: Robert Eynon made a motion to accept the April meeting minutes, seconded by Michael Bell. All were in favor.

Financial Report and Invoice List: Robert Eynon made a motion, seconded by Deborah Simpson, to accept the financial Report and invoice listing as presented.

COMMUNICATIONS:

Greater Lebanon Refuse Authority

Meeting minutes available on website - www.goglra.org

COMMITTEE REPORTS

MAYOR: No Report

MOUNT GRETNA FIRE COMPANY: The Gretna Fire Company report was distributed to Council members prior to the meeting. A copy of the report is attached and heretofore made part of the minutes.

SOLICITOR:

Borough Real Estate Tax Collection: Solicitor Kilgore is working on preparing an agreement with Lebanon County Treasurer's office for the collection of Borough Real Estate Taxes. The agreement will be presented at the June meeting.

ROADS AND STREETS: Mr. Care gave the following report:

Street Paving: All utility cuts have been patched.

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Speed Bump: No Report.

Spring Leaf & Brush Collection: Leaf collection has been completed for the Spring. The final brush collection is scheduled to start on June 3, 2024.

CODE ENFORCEMENT:

102 Chicago Avenue: A Storm water collection plan has been submitted to the Borough for 102 Chicago Avenue property. Storm water from this property will be controlled via the installation of a spouting, piping and some regrading in the rear of the building.

Michael Bell made a motion to approve the plan for storm water collection as submitted; seconded by Robert Eynon. All were in favor.

417 Yale Avenue: A timber retaining wall is planned to provide for road side parking. Wall heights will be five feet, three inches (5' 3") therefore no permit is required.

Solicitor Kilgore is in the process of preparing an easement agreement to be approved at the Authority's June meeting for a water line which cuts through this property.

VARIANCE REQUESTS: NONE

LIAISONS:

Pennsylvania Chautauqua: Allan Feldman stated he had No Report.

Mount Gretna Authority:

Mr. Care reported on that the Authority is making excellent progress in meeting DEP's ammonia requirements for the sewerage treatment facility.

Mr. Care continues to work with Ed Spayd, HRG Engineer to complete this project which needs to be submitted by October 2024. The Borough has no lead service lines.

OLD BUSINEES

Short-Term Rental Licenses: Robert Eynon made a motion to approve the short-term rental application for 216 Pennsylvania Avenue which is managed by Frank Tomecek. Allan Feldman seconded the motion. All were in favor.

Robert Eynon noted that this approval brings the total number of short-rental licenses to seventeen. Two addition license application are being submitted for the eighteenth license. (The Borough's limit on the number of licenses is eighteen.)

NEW BUSINESS

Executive Session: An executive session was called at 6:26 PM to discuss a personnel issue. The session closed at 6:57 PM.

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Secretary/Treasurer Job Position: Deborah Simpson made a motion, seconded by Michael Bell, to offer the position of secretary/treasurer for Mount Gretna Borough at a pay rate of \$30.00/hour to Elizabeth Goepfert. All were in favor. The rate of pay will be increased to \$32.00/hour at the point in time that Ms. Goepfert is performing the job “on her own”. Employee health benefits will be given to Ms. Goepfert as all Borough employees receive.

ADJOURNMENT

Per motion made by Michael Bell, seconded by Allan Feldman, the meeting was unanimously adjourned at 7:02 PM.

Respectfully Submitted,

Linda A. Bell
Secretary/Treasurer
Mount Gretna Borough Council