

Mount Gretna Borough
Minutes
August 10, 2026

Deborah Simpson, President, called the meeting of the Mount Gretna Borough Council to order at 6:00 pm. The meeting was held in the Hall of Philosophy.

COUNCIL MEMBERS AND STAFF PRESENT:

Deborah Simpson, President	Mark Malay
Michael Bell	Linda Bell
Allan Feldman	Keith Kilgore, Solicitor
William Care, Director of Public Works	Kerry Royer, Mayor
Betsy Goepfert, Secretary/Treasurer	

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Chelsea Peifer, reporter with LebTown	Bill Osburn, 110 Temple Avenue
Jim Cassel, 105 Chicago Avenue	Tanya Mann, 420 Lancaster Avenue
Mary Ellen Kiehne, 104 Chicago Avenue	

PUBLIC COMMENT:

Tanya Mann (420 Lancaster Avenue) asked about the 4 Muhlenberg Avenue and previous violations that were given in 2019 and 2023. William Care replied that a new inspection took place and a NOV (notice of violation) was sent to the owner and that they had 30 days to reply. Solicitor Kilgore stated that in the past the Borough has been able to resolve the issues with the resident. Tanya asked what would happen if they did not make corrections. William Care stated that the Borough would follow up with ABI to find out and would also share the existing violation with her.

Jim Cassel (105 Chicago Avenue) had several comments.

He stated that he would be submitting a Right To Know request for all information collected to date for the labor study, including but not limited to the raw data and the methodology for calculating percentages. He was directed to the RTKL form on the Borough website.

He stated that at a prior meeting he had asked about the Borough meetings being held via Zoom, and he wanted to know if there had been any further discussion.

He stated that an Ordinance had been passed regarding garbage cans and that several residents did not know about the Ordinance. President Simpson replied that there is an item on the agenda to discuss ordinances.

POLICE REPORT:

Officer Dunmoyer handed off the July report to Mayor Royer as he had to leave for an emergency.

AGENDA:

Allan Feldman made a motion to add quote review and approval for handicapped parking to Old Business. Mark Malay seconded the motion, and all were in favor.

President Simpson made a motion to add PSAB expenditure request to New Business. Linda Bell asked that this be moved to the September meeting to which President Simpson agreed.

Michael Bell made a motion to approve the agenda as amended. Allan Feldman seconded the motion, and all were in favor.

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MINUTES:

Mark Malay made a motion to accept the July meeting minutes. It was seconded by Michael Bell, and all were in favor.

FINANCIAL REPORT AND INVOICE LIST:

Linda Bell made a motion to accept the financial report and invoice list as presented. It was seconded by Mark Malay, and all were in favor.

COMMUNICATIONS:

Greater Lebanon Refuse Authority Meeting minutes available on website - www.goglra.org

COMMITTEE REPORTS

MAYOR:

Mayor Royer stated "it's the most wonderful time of year" as preparation for the part show is taking place. She went on to thank all the volunteers and workers that make the art show a success. She said artists and food vendors would be setting up on Thursday and Friday, with the show taking place on Saturday and Sunday.

Mayor Royer also reported that the July 4th fireworks were moved to September 9th at the Expo Center.

Mayor Royer reported that a report from LTAP was received on the 10th regarding traffic calming and solutions for Rt 117. She said that a further review would take place in the fall.

Mayor Royer also reported that she took her Federal NIMS training and passed.

MOUNT GRETNA FIRE COMPANY:

Chief Haak read the July report for the Fire Company. He stated that July was a very busy month with 46 calls and that the Fire Company can use help in all areas and they welcome any volunteers.

SOLICITOR:

None.

ROADS AND STREETS:

William Care stated that the staff is getting ready for the art show.

CODE ENFORCEMENT:

William Care stated that the owner of 4 Muhlenberg was here recently and that inspection report is available in the office. Solicitor Kilgore stated that if she does not comply, then the next step would be to file a complaint against the owner. William Care also reported that 203 Brown Avenue has been cleaned up.

Allan Feldman asked whether a car can be on Borough streets if it has a current registration but not a current inspection. William Care stated that he asked Cornwall PD and they are looking into it. Allan also asked if a car can be worked on while parked on Borough Streets. Solicitor Kilgore stated there is not currently an ordinance restricting it.

TRAFFIC CALMING:

William Care reported that speed tables would be a good idea at the crosswalks at Carnegie Avenue and Timber Road. President Simpson stated per the LTAP report, the Borough is justified to look into speed tables.

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VARIANCE REQUESTS:

none

LIAISONS:

Pennsylvania Chautauqua:

None.

Mount Gretna Authority:

None.

OLD BUSINESS

Handicapped Parking:

William Care reported that the quote for installation of a handicapped parking spot on Yale Avenue is \$629.11 and that Liquid Fuels money can be used to pay for it. He reported that the next step is to determine exact placement on Yale Avenue. Mark Malay made a motion to approve the expenditure. Allan Feldman seconded the motion, and all were in favor. Mary Ellen Kiehne asked if the parking space is designated for a specific resident to which William Care stated that it is available to anyone with a placard. There was further discussion regarding the \$50 yearly renewal. Solicitor Kilgore stated that the renewal fee is due January of each year.

NEW BUSINESS

Ordinance distribution to residents:

There was a question as to whether residents could or should be notified via email when a new ordinance is passed. President Simpson directed to the Borough Website which has a link to General Code. She stated that there is a new law section that shows new ordinances once they have been passed. Bill Osburn stated that he has specifically requested not to be contacted via email and asked how he would be notified. President Simpson stated that method of distribution would be taken under consideration.

Executive Session:

President Simpson stated that there would be an executive session held on September 3rd @ 8:30am to discuss personnel.

ADJOURNMENT

Michael Bell made a motion to adjourn the meeting. It was seconded by Linda Bell, and all were in favor. The meeting was adjourned at 6:32pm.

Respectfully Submitted,

Betsy Goepfert
Secretary/Treasurer
Mount Gretna Borough Council